

**NOTICE TO CONTRACTORS**  
**INVITATION TO BID**  
**GROUNDWATER WELL NO. 9 PROJECT**

Sealed bids for the **Groundwater Well No. 9 Project** will be accepted until **1:30 p.m. local time on Tuesday, the 3<sup>rd</sup> day of November, 2015**. Bids submitted after this time will not be accepted. Address bids to Paul Chiu, P.E., Project Manager at City of Newberg, Engineering Services Department, P.O. Box 970, 414 E. First Street, Newberg, Oregon 97132. At the same time bids will be opened and publicly read aloud. For specific questions, please contact the Project Manager at paul.chiu@newbergoregon.gov and 503-554-1751.

The work to be performed under these specifications and drawings consists of construction of a new 20-inch diameter municipal raw groundwater well approximately 110 feet deep and shall include, but shall not be limited to, the following: access road and maintenance area around the wellhead; precast concrete wellhead vault and meter vault; approximately 182 feet of 18-inch diameter ductile iron pipe and associated valves and appurtenances; piping connection to an existing 24-inch diameter ductile iron raw water transmission main; installation of flow and level monitoring equipment at the well site; new motor controls and telemetry panel upgrades at the existing Well No. 8 Control Building; conduits and conductors between the new well site and the existing Well No. 8 Control Building; and installation of an existing Owner-furnished 100-horsepower submersible pump and motor. The anticipated geologic formations of the aquifer are sand, silt and gravels. The development of the well is anticipated to produce 3,000 gallons per minute.

**The Engineer's Estimate for this project is in the range of \$470,000 to \$570,000.**

**Special minimum experience qualifications apply** to portions of this project. The bidder (prime contractor) must utilize an eligible Prequalified Well Drilling Contractor for construction of the groundwater well. The list of eligible Prequalified Well Drilling Contractors is provided in the Special Provisions of the Contract Documents. The bidder shall submit a Prequalified Well Drilling Contractor Declaration Form, provided in the Bid Documents, with their bid proposal. **PROPOSALS SUBMITTED WITHOUT DECLARING A PREQUALIFIED WELL DRILLING CONTRACTOR SHALL BE CONSIDERED NON-RESPONSIVE AND SHALL BE REJECTED.**

Well Drilling Contractors who are not listed as prequalified in the Special Provisions may submit a Request for Prequalification complying in form and content to the requirements of the bid documents. The minimum qualifications and submittal requirements are specified in the Special Provisions of the Contract Documents. Requests for Qualification shall be presented to the City's Project Manager no later than **ten calendar days prior to the bid opening date**. At no later than seven days prior to the bid opening date, the City will issue an addendum noting any changes made to the list of Prequalified Well Drilling Contractors.

In order to be eligible for award of City of Newberg construction contracts, bidders (prime contractors) must submit a City of Newberg prequalification application according to ORS 279C.430(1) **at least ten calendar days prior to the bid opening date**. The prime contractor for this project must be prequalified for classifications of work in water lines, earthwork and electrical work. The City will reject bids from bidders who are not prequalified for the classifications of work indicated. Contractor's Prequalification Application Form may be obtained at:

<https://www.newbergoregon.gov/engineering/page/contractors-prequalification-application-form>

This is a public works project subject to BOLI prevailing wage rates required by ORS 279C.800-870. By signing the bid, the bidder agrees to comply with those provisions which state that

workers on public works projects are to be paid not less than the current prevailing rate of wage for Region 3 (see BOLI website at [http://oregon.gov/BOLI/WHD/PWR/pwr\\_Oregon\\_2015.shtml](http://oregon.gov/BOLI/WHD/PWR/pwr_Oregon_2015.shtml)). In addition, all bidders shall be compliant with all tax laws and the successful bidder shall carry Workers' Compensation and Unemployment Insurance in accordance with ORS 656.001 through 656.794. No bid for a construction contract shall be considered unless the bidder is registered with the Construction Contractors Board as required by ORS 701.035 to 701.055.

Each bid must be submitted on the prescribed form completely filled out and signed, in a sealed envelope, clearly marked that it is a bid, and have the bidder's name and the project title on the outside of the envelope. Each bid must be accompanied by a certified check or bid bond payable to the City of Newberg, Oregon, in an amount of not less than ten percent (10%) of the total amount of the bid submitted. Each bid must also be accompanied by a fully executed Non-Collusion Affidavit and First-Tier Disclosure Form. Failure to provide these documents will result in disqualification of the bid.

The City of Newberg reserves the right to reject any bid not in compliance with all prescribed public bidding procedures and requirements and may reject for good cause any or all bids on a finding of the City that it is in the public interest to do so; and to accept the bid which is in the best interest of the City. No bidder may withdraw their bid for a period of sixty (60) calendar days after the date set for opening. **An OPTIONAL Pre-bid Meeting (project site visit) will be held at City of Newberg Wellfield Site Monday, October 19, 2015 between 1:00 and 3:00 pm. Bidders must call first and register with the Project Manager for the site visit.**

Plans, Specifications, Bid Documents and the Planholders List are available through the City's website at <https://bids.newbergoregon.gov/>. The bid documents may be examined at the City of Newberg City Hall, Lower Level, 414 East First Street, Newberg, OR 97132.

Requests for information received less than five (5) calendar days prior to Bid Opening may not be answered. All addenda will be issued no later than 72 hours prior to Bid Opening.

Paul Chiu, P.E.  
Project Manager, City of Newberg

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